



CATAPULT

TLIG0003

Work effectively with others in a team

Table of Contents (Extract)

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For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

<https://catapultlearning.com.au/product/TLIG0003/>

Trainer/assessor guide

TLIG0003

Work effectively with others in a team

Welcome to this unit of study

This unit involves the skills and knowledge required to work effectively with others in a team.

It includes identifying work roles, contributing to planning activities, working within the team and supporting the team.

Work is performed under some supervision within a team environment.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

Contents

About this trainer/assessor guide	4
Learning resource.....	5
Topic 1: Identify work roles	5
Work roles of each team member are identified and recognised.....	5
Identify the objectives and goals of the team and contribute, where appropriate.....	7
Changes in allocated roles and responsibilities are implemented in accordance with workplace procedures	9
Check your understanding	11
Topic 2: Contribute to planning work activities	13
Suggestions and information are provided as appropriate to contribute to planning work activities in accordance with workplace procedures	13
Priorities are established and agreed within the team.....	16
Support needed to complete activities is identified and sought	17
Check your understanding	19
Topic 3: Work within the team.....	21
Forms of communication appropriate to the activity are used	21
Assistance to complete the activities is requested, as required.....	24
Contributions to the achievement of a required outcome are made.....	26
Work is undertaken in accordance with specified procedures on an individual and shared basis, as required	28
Problems are discussed and resolved where possible, through agreed and accepted processes.....	29
Team activities are modified based on operational requirements	31
Suggestions for improvements to processes are made and discussed within the team.....	33
Check your understanding	35
Topic 4: Support the team.....	37
Feedback or assistance is given to other team members, as required	37
Team members are assisted in achieving the team goal, where possible	39
Feedback from other team members is acted upon in accordance with own job role and workplace procedures	40
Check your understanding	43
References.....	45
Assessment workbook.....	47
Unit information	49
What is competency-based assessment?.....	50
How will my competency be assessed?.....	51
Assessment agreement.....	52
Foundation skills checklist.....	53
Skills recognition.....	54
Topic 1: Identify work roles	55
Topic 2: Contribute to planning work activities	56
Topic 3: Work within the team.....	57
Topic 4: Support the team.....	58

Knowledge questions	59
Topic 1: Identify work roles	60
Topic 2: Contribute to planning work activities	64
Topic 3: Work within the team	68
Topic 4: Support the team	76
Projects	80
Practical assessment	83
Overview	83
Instructions for the learner	85
Learner agreement	86
Instructions for trainer/assessor or third party	87
Third party evidence collection agreement	88
Practical demonstration	89
Completion record	99
Unit mapping	100
Trainer/assessor instructions and requirements	103

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- » Identify work roles
- » Contribute to planning work activities
- » Work within the team
- » Support the team

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

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