



CATAPULT

SITXGLC002

Identify and manage legal risks and comply with law

Table of Contents (Extract)

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<https://catapultlearning.com.au/product/SITXGLC002/>

Trainer/assessor guide

SITXGLC002

Identify and manage legal risks and comply with law

Welcome to this unit of study

This unit describes the performance outcomes, skills and knowledge required to identify and manage legal risks and comply with laws applicable to specific business operations. It requires the ability to identify legal risks, access and interpret regulatory information, and determine action required to manage legal risks and to comply with applicable laws.

The unit applies to legal issues arising in day-to-day business operations in all tourism, travel, hospitality and event sectors.

It applies to senior personnel who operate with limited guidance from others and who are responsible for making a range of operational business and legal risk management decisions.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

Contents

About this trainer/assessor guide	4
Learning resource.....	5
Topic 1: Identify legal risks and compliance needs.....	5
Evaluate areas of business operation for which legal risk management and compliance is required	5
Identify legal risks and compliance requirements that arise in business operations.....	8
Check your understanding	11
Topic 2: Research information required for legal compliance	13
Identify sources of information for compliance with laws and licensing for business operations	13
Access regulatory and other legal information relevant to specific business operation	18
Identify risks, penalties and consequences of noncompliance	22
Assess and act on need for specialist legal advice	24
Check your understanding	27
Topic 3: Consider legal risk management strategies and actions for legal compliance.....	29
Articulate legal risk management strategies and actions necessary to comply with laws	29
Develop practices for updating personnel to ensure they have current knowledge of roles and responsibilities for legal risk management and compliance.....	31
Check your understanding	33
Topic 4: Ensure management of legal risks and compliance with legal requirements	35
Maintain business and occupational licences and check contractor contracts and conduct to avoid risk to business	35
Continuously evaluate business operations for noncompliance and implement modifications	39
Check your understanding	43
Topic 5: Maintain personal and organisational knowledge of legal risk management strategies and compliance requirements	45
Identify and use opportunities to maintain knowledge of current legal risk management strategies and legal compliance requirements	45
Use organisational communication methods to share updated regulatory knowledge	47
Check your understanding	49
Topic 6: Additional learning	51
Legal advantages and disadvantages, risks and benefits of different business operation structures	51
References.....	56
Assessment workbook	57
Unit information	59
What is competency-based assessment?.....	60
How will my competency be assessed?.....	61
Assessment agreement.....	62
Foundation skills checklist.....	63

- Skills recognition** 64
 - Topic 1: Identify legal risks and compliance needs65
 - Topic 2: Research information required for legal compliance66
 - Topic 3: Consider legal risk management strategies and actions for legal compliance67
 - Topic 4: Ensure management of legal risks and compliance with legal requirements.....68
 - Topic 5: Maintain personal and organisational knowledge of legal risk management strategies and compliance requirements69
- Knowledge questions** 70
 - Topic 1: Identify legal risks and compliance needs72
 - Topic 2: Research information required for legal compliance76
 - Topic 3: Consider legal risk management strategies and actions for legal compliance85
 - Topic 4: Ensure management of legal risks and compliance with legal requirements.....87
 - Topic 5: Maintain personal and organisational knowledge of legal risk management strategies and compliance requirements94
 - Topic 6: Specific knowledge questions96
- Project** 98
- Practical assessment** 101
 - Overview101
 - Instructions for the learner.....103
 - Learner agreement104
 - Instructions for trainer/assessor or third party105
 - Third party evidence collection agreement106
 - Practical demonstration107
- Completion record** 119
- Unit mapping**..... 120
- Trainer/assessor instructions and requirements**..... 125

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- » Identify legal risks and compliance needs
- » Research information required for legal compliance
- » Consider legal risk management strategies and actions for legal compliance
- » Ensure management of legal risks and compliance with legal requirements
- » Maintain personal and organisational knowledge of legal risk management strategies and compliance requirements
- » Additional learning

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

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