



CATAPULT

SIRXRSK003

Manage risk in the retail environment

Table of Contents (Extract)

NOTE: This is a sample only. This cover page is not included in Catapult Smallprint's printed books.

This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit SIRXRSK003.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

<https://catapultlearning.com.au/product/SIRXRSK003/>

Trainer/assessor guide

SIRXRSK003

Manage risk in the retail environment

Welcome to this unit of study

This unit describes the performance outcomes, skills and knowledge required to manage risks across a retail organisation, department or function. This includes establishing the risk context, assessing and treating risks.

This unit applies to senior personnel working in a diverse range of sectors and business contexts. They operate independently and are responsible for making a range of operational business decisions and risk management.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

Contents

About this trainer/assessor guide	4
Learning resource.....	5
Topic 1: Establish risk context.....	5
Policies, procedures and risk management	5
Review existing arrangements	10
Documenting critical factors	12
Check your understanding	17
Topic 2: Identify risks	19
Consulting with stakeholders to identify risks	19
Internal and external risks.....	24
Analysing information and developing treatments.....	27
Documenting organisational procedures.....	34
Check your understanding	37
Topic 3: Assess risks.....	39
Review the likelihood of risks occurring	39
Evaluate impacts and consequences	41
Evaluating and documenting risks.....	48
Check your understanding	51
Topic 4: Treat risks	53
Consult with internal and external stakeholders.....	53
Managing assessed risks	57
Document organisational procedures	63
Implement and amend plans	66
Monitor activities	68
Check your understanding	77
References.....	79
Assessment workbook.....	81
Unit information	83
What is competency-based assessment?.....	84
How will my competency be assessed?.....	85
Assessment agreement.....	86
Foundation skills checklist.....	87
Skills recognition.....	88
Topic 1: Establish risk context.....	89
Topic 2: Identify risks	90
Topic 3: Assess risks.....	91
Topic 4: Treat risks	92

Knowledge questions	93
Topic 1: Establish risk context.....	95
Topic 2: Identify risks	99
Topic 3: Assess risks.....	105
Topic 4: Treat risks	110
Topic 5: Specific knowledge evidence.....	117
Performance tasks	123
Third party evidence collection agreement	124
Topic 1: Establish risk context.....	125
Topic 2: Identify risks	126
Topic 3: Assess risks.....	127
Topic 4: Treat risks	128
Completion record	129
Unit mapping and assessment checklist	130
Trainer/ assessor user instructions	133

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- » Establish risk context
- » Identify risks
- » Assess risks
- » Treat risks

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

Disclaimer

Information contained in this resource is drawn from sources believed to be reliable. The firm, its employees, agents and contractors do not warrant the correctness of the sources used and accept no responsibility to any person for any errors or omissions or for any loss or damage howsoever caused from the use of this resource.
