

ICTWEB201

Use social media tools for collaboration and engagement

Table of Contents (Extract)

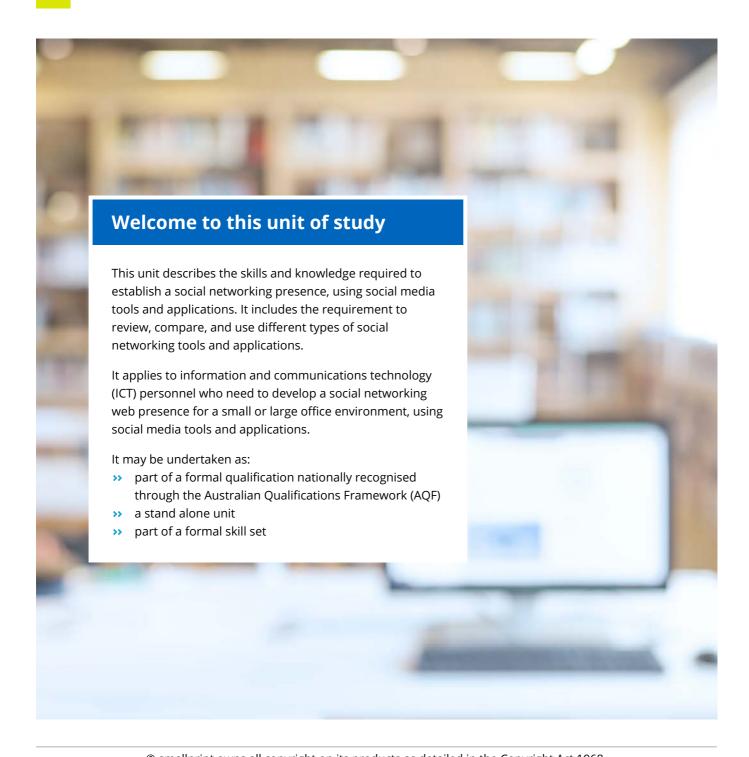
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This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit ICTWEB201.

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https://catapultlearning.com.au/product/ICTWEB201/

Trainer/assessor guide ICTWEB201 Use social media tools for collaboration and engagement



Contents

About this trainer/assessor guide	4
Learning resource	5
Topic 1: Describe the different types of social media tools and applications	5
Social media	5
Types of social-media	8
Issues associated with the use of social media	13
Check your understanding	15
Topic 2: Compare different types of social media tools and applications	
Selecting social media type	
Reviewing the most popular tools	
Itemising the benefits	
Selecting tools or applications	
Check your understanding	
Topic 3: Set up and use, popular social media tools and applications	
Identifying tools and applications	
Social media tools and applications	
Establishing the interface	
Initiating interaction	
Testing tools and applications	
Presenting the findings	
Check your understanding	
References	47
Assessment workbook	49
Unit information	51
What is competency-based assessment?	52
How will my competency be assessed?	53
Assessment agreement	54
Foundation skills checklist	55
Skills recognition	56
Topic 1: Describe the different types of social media tools and applications	57
Topic 2: Compare different types of social media tools and applications	58
Topic 3: Set up and use, popular social media tools and applications	59
Knowledge questions	60
Topic 1: Describe the different types of social media tools and applications	61
Topic 2: Compare different types of social media tools and applications	67
Topic 3: Set up and use, popular social media tools and applications	74
Topic 4: Specific knowledge evidence	80
Performance tasks	89
Third party evidence collection agreement	
Topic 1: Describe the different types of social media tools and applications	
Topic 2: Compare different types of social media tools and applications	92
Topic 3: Set up and use, popular social media tools and applications	93

Completion record	94
Unit mapping and assessment checklist	95
Trainer/ assessor user instructions	97



About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- >> Describe the different types of social media tools and applications
- >> Compare different types of social media tools and applications
- >> Set up and use, popular social media tools and applications

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- >> a set of true or false questions
- >> a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- >> information on competency-based assessment
- >> instructions on how you will be assessed
- >> assessment tools to assess your competence
- >> instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

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