



CATAPULT

HLTAHA016

Support the fitting of assistive equipment

Table of Contents (Extract)

NOTE: This is a sample only. This cover page is not included in Catapult Smallprint's printed books.

This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit HLTAHA016.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

<https://catapultlearning.com.au/product/HLTAHA016/>

Trainer/assessor guide

HLTAHA016

Support the fitting of assistive equipment

Welcome to this unit of study

This unit describes the skills and knowledge required to work with clients, their carers and other members of a multi-disciplinary team where appropriate, to assist with fitting assistive equipment to meet individual client needs.

This unit applies to allied health assistants and should be performed under the direction and supervision (direct, indirect or remote) of an allied health professional.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

Contents

About this trainer/assessor guide	6
Learning resource.....	7
Topic 1: Prepare for fitting of assistive equipment	7
Confirm assistive equipment details and fitting requirements	7
Confirm client needs	10
Confer with allied health professional	18
Determine the clients' availability	22
Prepare the setting	26
Obtain consent.....	33
Check your understanding	39
Topic 2: Fit assistive equipment	41
Provide assistive equipment and confirm the suitability.....	41
Safe working order	45
Measurements and data for adjustments, and restrict equipment functions for initial or trial periods ...	49
Document fitting and maintenance periods	52
Identify any faults	61
Relevant documentation.....	63
Check your understanding	69
Topic 3: Support client to use assistive equipment	71
Explain the use of assistive equipment and confirm client understanding	71
Confirm that the assistive equipment is clean and in good working order	78
Potential hazards	80
Safe use, transportation and maintenance	91
Constructive feedback, encouragement and reinforcement	94
Provide safe physical support, identify incorrect use and give feedback.....	101
Effectiveness of the assistive equipment.....	111
Recognise when client becomes distressed	117
Trial period and review periods	121
Check your understanding	123
Topic 4: Complete basic assistive equipment construction and modification	125
Equipment construction or modification specifications	125
Complete construction and modifications	129
Seek support if difficulty arises and check completed construction	131
File any required documentation	133
Check your understanding	137
Topic 5: Comply with supervisory requirements.....	139
Seek assistance	139
Report client difficulties	145
Participate in supervision processes	148
Check your understanding	151

Topic 6: Clean and store assistive equipment after use.....	153
Clean assistive equipment.....	153
Store assistive equipment	161
Report faults and document	164
Check your understanding	167
Topic 7: Report and document information	169
Report suggested adjustments and provide client progress feedback	169
Implement variations according to advice	171
Document the client's use of the assistive equipment	173
Check your understanding	175
References.....	177
Assessment workbook.....	179
Unit information	181
What is competency-based assessment?.....	182
How will my competency be assessed?.....	183
Assessment agreement.....	184
Foundation skills checklist.....	185
Skills recognition.....	186
Topic 1: Prepare for fitting of assistive equipment	187
Topic 2: Fit assistive equipment	188
Topic 3: Support client to use assistive equipment	189
Topic 4: Complete basic assistive equipment construction and modification	190
Topic 5: Comply with supervisory requirements.....	191
Topic 6: Clean and store assistive equipment after use.....	192
Topic 7: Report and document information	193
Knowledge questions	194
Topic 1: Prepare for fitting of assistive equipment	195
Topic 2: Fit assistive equipment	205
Topic 3: Support client to use assistive equipment	215
Topic 4: Complete basic assistive equipment construction and modification	234
Topic 5: Comply with supervisory requirements.....	241
Topic 6: Clean and store assistive equipment after use.....	244
Topic 7: Report and document information	248
Topic 8: Specific knowledge evidence.....	253
Performance tasks.....	260
Third party evidence collection agreement	261
Topic 1: Prepare for fitting of assistive equipment	262
Topic 2: Fit assistive equipment	264
Topic 3: Support client to use assistive equipment	266
Topic 4: Complete basic assistive equipment construction and modification	268
Topic 5: Comply with supervisory requirements.....	270
Topic 6: Clean and store assistive equipment after use.....	271
Topic 7: Report and document information	272

Completion record.....	273
Unit mapping and assessment checklist	274
Trainer/ assessor user instructions.....	279

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- » Prepare for fitting of assistive equipment
- » Fit assistive equipment
- » Support client to use assistive equipment
- » Complete basic assistive equipment construction and modification
- » Comply with supervisory requirements
- » Clean and store assistive equipment after use
- » Report and document information

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

Disclaimer

Information contained in this resource is drawn from sources believed to be reliable. The firm, its employees, agents and contractors do not warrant the correctness of the sources used and accept no responsibility to any person for any errors or omissions or for any loss or damage howsoever caused from the use of this resource.
