



CATAPULT

CPPCLO3007

Remove carpet stains

Table of Contents (Extract)

NOTE: This is a sample only. This cover page is not included in Catapult Smallprint's printed books.

This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit CPPCLO3007.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

<https://catapultlearning.com.au/product/CPPCLO3007/>

Trainer/assessor guide

CPPCLO3007 Remove carpet stains

Welcome to this unit of study

This unit of competency specifies the outcomes required to identify the nature of carpet stains and remove the stains using selected stain removal techniques, chemicals and equipment. The selection of required equipment, chemicals and methods is essential for performing the task safely and efficiently.

The unit supports carpet cleaners who work alone or in teams. It applies in a range of commercial and residential work sites. Removing stains can occur as a separate task or in conjunction with other cleaning tasks, such as daily vacuuming, extraction and general carpet cleaning.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

Contents

About this trainer/assessor guide	4
Learning resource.....	5
Topic 1: Plan and prepare to remove stain.....	5
Assess carpet fibre and construction, review requirements, and clarify issues.....	5
Monitor hazards and risks.....	8
Identify, clarify and treat stains.....	12
Stain removal process.....	15
Select appropriate equipment.....	17
Select and prepare cleaning chemicals.....	21
Source appropriate personal protective equipment (PPE).....	24
Signs and barricades	25
Identify and report pre-existing damage.....	26
Schedule ensuring maximum efficiency	27
Check your understanding	29
Topic 2: Treat carpet stain.....	31
Remove furniture and fittings	31
Remove physical remnants of stain	33
Dwell cleaning chemical, inspect previously used chemicals and removed using water treatment before reapplying	34
Agitate the treated area, confirm the stain removal process is working, and continue process until stain is removed	36
Check your understanding	39
Topic 3: Finalise stain removal.....	41
Chemical residue, pH levels and neutraliser	41
Remove soil and leave treated carpet to dry	44
Compare treated area with surrounding area to determine need for further action	47
Check your understanding	49
Topic 4: Tidy work site.	51
Dispose of collected soil and waste.....	51
Remove signs and barricades and return furniture and fittings	54
Check your understanding	57
Topic 5: Clean and safety check equipment, and store equipment and chemicals.....	59
Clean, check and store equipment and PPE.....	59
Store and dispose of unused chemicals	62
Check your understanding	67
References.....	69
Assessment workbook	71
Unit information	73
What is competency-based assessment?.....	74
How will my competency be assessed?.....	75
Assessment agreement.....	76
Foundation skills checklist.....	77

Skills recognition.....	78
Topic 1: Plan and prepare to remove stain	79
Topic 2: Treat carpet stain.....	80
Topic 3: Finalise stain removal.....	81
Topic 4: Tidy work site	82
Topic 5: Clean and safety check equipment, and store equipment and chemicals.....	83
Knowledge questions	84
Topic 1: Plan and prepare to remove stain	85
Topic 2: Treat carpet stain.....	97
Topic 3: Finalise stain removal.....	105
Topic 4: Tidy work site	111
Topic 5: Clean and safety check equipment, and store equipment and chemicals.....	113
Topic 6: Specific knowledge evidence.....	115
Performance tasks.....	117
Third party evidence collection agreement	118
Topic 1: Plan and prepare to remove stain	119
Topic 2: Treat carpet stain.....	124
Topic 3: Finalise stain removal.....	126
Topic 4: Tidy work site	128
Topic 5: Clean and safety check equipment, and store equipment and chemicals.....	129
Completion record.....	131
Unit mapping and assessment checklist	132
Trainer/ assessor user instructions.....	137

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- » Plan and prepare to remove stain
- » Treat carpet stain
- » Finalise stain removal
- » Tidy work site
- » Clean and safety check equipment, and store equipment and chemicals

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

Disclaimer

Information contained in this resource is drawn from sources believed to be reliable. The firm, its employees, agents and contractors do not warrant the correctness of the sources used and accept no responsibility to any person for any errors or omissions or for any loss or damage howsoever caused from the use of this resource.