



# CATAPULT

# CPPCLO2032

Plan basic cleaning activities

## Table of Contents (Extract)

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This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit CPPCLO2032.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

<https://catapultlearning.com.au/product/CPPCLO2032/>

# Trainer/assessor guide

## CPPCLO2032

### Plan basic cleaning activities

#### Welcome to this unit of study

This unit of competency specifies the outcomes required to plan for safe and efficient cleaning activities in a range of workplace contexts.

The unit applies to cleaning personnel who plan cleaning tasks. It includes the ability to assess the cleaning task, understand client requirements and follow workplace safety procedures.

It applies to individuals who work alone or as part of a team, under routine supervision and without supervisory responsibilities.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

About this trainer/assessor guide .....	4
Learning resource.....	5
Topic 1: Identify job requirements. ....	5
Plan cleaning activities .....	5
Time frames for completing work order .....	7
Identify types and volume of work .....	8
Cleaning methods, equipment and chemicals required.....	9
Workplace hazards and work restrictions .....	10
Communicate and clarify issues .....	11
Safety Data Sheets (SDS) and safe work methods.....	12
Safety signage and barriers.....	13
Emergency response and evacuation procedures .....	15
Check your understanding .....	17
Topic 2: Plan and prepare work activities. ....	19
Accessing area or premises to be cleaned .....	19
Equipment, chemicals, consumables and personal protective equipment (PPE) .....	22
Check your understanding .....	25
Assessment workbook.....	27
Unit information .....	29
What is competency-based assessment?.....	30
How will my competency be assessed?.....	31
Assessment agreement .....	32
Foundation skills checklist.....	33
Skills recognition.....	34
Topic 1: Identify job requirements.....	35
Topic 2: Plan and prepare work activities .....	36
Knowledge questions .....	37
Topic 1: Identify job requirements.....	38
Topic 2: Plan and prepare work activities .....	40
Performance tasks.....	42
Third party evidence collection agreement .....	43
Topic 1: Identify job requirements.....	44
Topic 2: Plan and prepare work activities .....	46
Completion record.....	48
Unit mapping.....	49
Trainer/ assessor user instructions.....	53



# About this trainer/assessor guide

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## Learning resource

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The learning resource is divided into the following topics:

- » Identify job requirements
- » Plan and prepare work activities

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

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## Assessment workbook

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To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

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## Disclaimer

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