

# CPPCLO2032

Plan basic cleaning activities

## **Table of Contents (Extract)**

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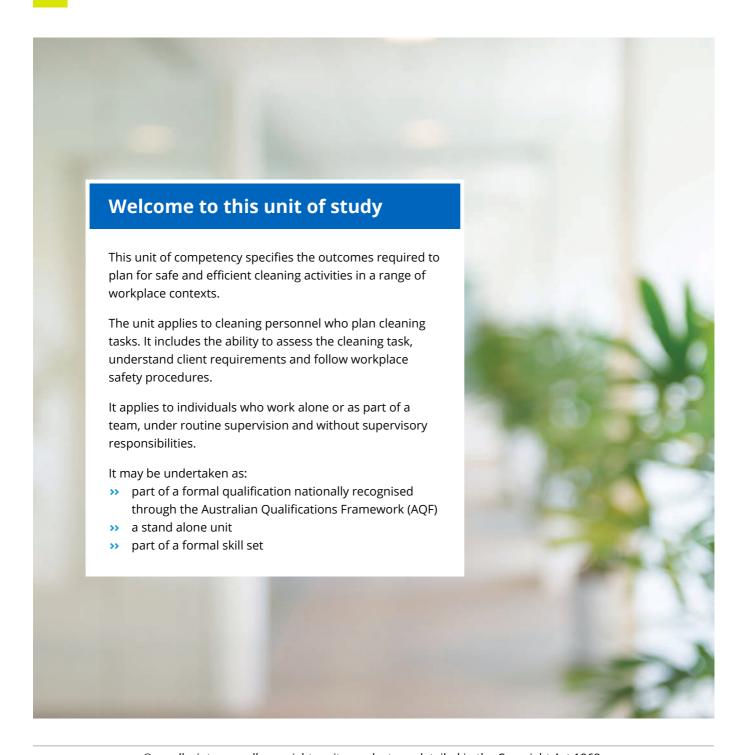
This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit CPPCLO2032.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

https://catapultlearning.com.au/product/CPPCLO2032/

# Trainer/assessor guide

# **CPPCLO2032 Plan basic cleaning activities**



## Contents

About this trainer/assessor guide	4
Learning resource	5
Topic 1: Identify job requirements	5
Plan cleaning activities	5
Time frames for completing work order	7
Identify types and volume of work	8
Cleaning methods, equipment and chemicals required	9
Workplace hazards and work restrictions	10
Communicate and clarify issues	11
Safety Data Sheets (SDS) and safe work methods	12
Safety signage and barriers	13
Emergency response and evacuation procedures	15
Check your understanding	17
Topic 2: Plan and prepare work activities.	19
Accessing area or premises to be cleaned	19
Equipment, chemicals, consumables and personal protective equipment (PPE)	22
Check your understanding	25
Assessment workbook	27
Unit information	29
What is competency-based assessment?	30
How will my competency be assessed?	31
Assessment agreement	32
Foundation skills checklist	33
Skills recognition	34
Topic 1: Identify job requirements	35
Topic 2: Plan and prepare work activities	36
Knowledge questions	37
Topic 1: Identify job requirements	38
Topic 2: Plan and prepare work activities	40
Performance tasks	42
Third party evidence collection agreement	43
Topic 1: Identify job requirements	44
Topic 2: Plan and prepare work activities	46
Completion record	48
Unit mapping	49
Trainer/ assessor user instructions	52



## About this trainer/assessor guide

### **Learning resource**

The learning resource is divided into the following topics:

- >> Identify job requirements
- Plan and prepare work activities

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- >> a set of true or false questions
- >> a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

#### **Assessment workbook**

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- >> information on competency-based assessment
- >> instructions on how you will be assessed
- >> assessment tools to assess your competence
- >> instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

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