



**CATAPULT**

# CPPCLO2016

Clean wet surfaces

## Table of Contents (Extract)

**NOTE:** This is a sample only. This cover page is not included in Catapult Smallprint's printed books.

This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit CPPCLO2016.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

<https://catapultlearning.com.au/product/CPPCLO2016/>

# Trainer/assessor guide

## CPPCLO2016 Clean wet surfaces

### Welcome to this unit of study

This unit of competency specifies the outcomes required to clean a wet area in a range of workplace contexts.

This unit applies to cleaning personnel who perform cleaning tasks on wet areas. It includes the ability to assess the cleaning task, understand client requirements and follow workplace safety procedures.

It applies to individuals who perform their duties alone or in a team environment, under routine supervision and without supervisory responsibilities.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

# Contents

About this trainer/assessor guide .....	4
<b>Learning resource.....</b>	<b>5</b>
Topic 1: Identify job requirements.....	5
Work orders .....	5
Inspect site.....	6
Types of wet surfaces.....	7
Soil on wet surfaces.....	9
Equipment for wet surfaces .....	10
Chemicals required for wet surfaces .....	13
Safety Data Sheets (SDS).....	15
Health and safety .....	22
Check your understanding .....	25
Topic 2: Clean wet areas.....	27
Prepare to clean.....	27
Cleaning wet areas .....	29
Cleaning specific wet areas .....	32
Check your understanding .....	33
Topic 3: Tidy work site. ....	35
Return area to its original condition.....	35
Check your understanding .....	37
Topic 4: Complete cleaning tasks.....	39
Clean, check, store equipment and report any faults .....	39
Storing and disposing of chemicals safely.....	41
Check your understanding .....	43
<b>Assessment workbook .....</b>	<b>45</b>
Unit information .....	47
What is competency-based assessment?.....	48
How will my competency be assessed?.....	49
Assessment agreement .....	50
Foundation skills checklist.....	51
<b>Skills recognition.....</b>	<b>52</b>
Topic 1: Identify job requirements.....	53
Topic 2: Clean wet areas.....	54
Topic 3: Tidy work site .....	55
Topic 4: Complete cleaning tasks .....	56
<b>Knowledge questions .....</b>	<b>57</b>
Topic 1: Identify job requirements .....	58
Topic 2: Clean wet areas.....	60
Topic 3: Tidy work site .....	62
Topic 4: Complete cleaning tasks .....	63
Topic 5: Specific knowledge evidence .....	64

<b>Performance tasks.....</b>	<b>70</b>
Third party evidence collection agreement .....	71
Topic 1: Identify job requirements .....	72
Topic 2: Clean wet areas.....	74
Topic 3: Tidy work site .....	76
Topic 4: Complete cleaning tasks .....	78
<b>Completion record.....</b>	<b>80</b>
<b>Unit mapping.....</b>	<b>81</b>
<b>Trainer/ assessor user instructions.....</b>	<b>86</b>

# About this trainer/assessor guide

## Learning resource

The learning resource is divided into the following topics:

- » Identify job requirements
- » Clean wet areas
- » Tidy work site
- » Complete cleaning tasks

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

## Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

## Disclaimer

Information contained in this resource is drawn from sources believed to be reliable. The firm, its employees, agents and contractors do not warrant the correctness of the sources used and accept no responsibility to any person for any errors or omissions or for any loss or damage howsoever caused from the use of this resource.