



CATAPULT

CPPCCL2009

Perform basic stain removal from carpets

Table of Contents (Extract)

NOTE: This is a sample only. This cover page is not included in Catapult Smallprint's printed books.

This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit CPPCCL2009.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

<https://catapultlearning.com.au/product/CPPCCL2009/>

Trainer/assessor guide

CPPCCL2009

Perform basic stain removal from carpets

Welcome to this unit of study

This unit of competency specifies the outcomes required to identify and remove stains from carpets using basic stain removal techniques in a range of workplace contexts.

The unit applies to cleaning personnel who perform basic stain removal tasks. It includes the ability to assess the cleaning task, understand client requirements and follow workplace safety procedures.

It applies to individuals who perform their duties alone or in a team environment, under routine supervision and without supervisory responsibilities.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

Contents

About this trainer/assessor guide	4
Learning resource.....	5
Topic 1: Identify job requirements.....	5
Work orders	5
Carpets.....	6
Stains on carpets	7
Equipment for carpet stains.....	8
Chemicals required for carpet stains	9
Safety Data Sheets (SDS).....	10
Health and safety	17
Check your understanding	19
Topic 2: Remove Stain from carpet.....	21
Prepare to clean.....	21
Patch test carpeted surface for colour fastness	22
Treat carpet to remove stains	23
Check your understanding	25
Topic 3: Tidy work site.....	27
Return area to its original condition.....	27
Check your understanding	29
Topic 4: Complete carpet stain removal task.....	31
Clean, check, store equipment and report any faults	31
Store chemicals safely.....	33
Check your understanding	35
Assessment workbook.....	37
Unit information.....	39
What is competency-based assessment?.....	40
How will my competency be assessed?.....	41
Assessment agreement.....	42
Foundation skills checklist.....	43
Skills recognition.....	44
Topic 1: Identify job requirements.....	45
Topic 2: Remove stain from carpet	46
Topic 3: Tidy work site	47
Topic 4: Complete carpet stain removal task.....	48
Knowledge questions	49
Topic 1: Identify job requirements.....	50
Topic 2: Remove stain from carpet	52
Topic 3: Tidy work site	54
Topic 4: Complete carpet stain removal task.....	55
Topic 5: Specific knowledge evidence.....	56

Performance tasks	58
Third party evidence collection agreement	59
Topic 1: Identify job requirements	60
Topic 2: Remove stain from carpet	62
Topic 3: Tidy work site	64
Topic 4: Complete carpet stain removal task.....	66
Completion record	68
Unit mapping	69
Trainer/ assessor user instructions	74

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- » Identify job requirements
- » Remove Stain from carpet
- » Tidy work site
- » Complete carpet stain removal task

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

Disclaimer

Information contained in this resource is drawn from sources believed to be reliable. The firm, its employees, agents and contractors do not warrant the correctness of the sources used and accept no responsibility to any person for any errors or omissions or for any loss or damage howsoever caused from the use of this resource.
