



CATAPULT

CPPCCL2008

Clean carpeted floors

Table of Contents (Extract)

NOTE: This is a sample only. This cover page is not included in Catapult Smallprint's printed books.

This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit CPPCCL2008.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

<https://catapultlearning.com.au/product/CPPCCL2008/>

Trainer/assessor guide

CPPCCL2008

Clean carpeted floors

Welcome to this unit of study

This unit specifies the outcomes to clean carpeted floors in a range of workplace contexts.

The unit applies to cleaning personnel who perform cleaning tasks on carpeted floors. It includes the ability to assess the cleaning task, understand client requirements and follow workplace safety procedures.

It applies to individuals who perform their duties alone or in a team environment, under routine supervision and without supervisory responsibilities.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

Contents

About this trainer/assessor guide	4
Learning resource.....	5
Topic 1: Identify job requirements.....	5
Work orders	5
Types of carpeted floors	6
Soil on carpeted floors	9
Equipment for carpeted floors.....	10
Chemicals required for carpeted floors.....	12
Safety Data Sheets (SDS.....	13
Health and safety when cleaning carpeted floors	20
Check your understanding	21
Topic 2: Clean carpet.....	23
Prepare to clean.....	23
Patch test carpeted floor for colour fastness.....	24
Cleaning carpeted floors.....	25
Check your understanding	29
Topic 3: Tidy work site.....	31
Return area to its original condition.....	31
Check your understanding	33
Topic 4: Complete cleaning task.....	35
Clean, check, store equipment and report any faults	35
Store chemicals safely.....	37
Check your understanding	39
Assessment workbook.....	41
Unit information	43
What is competency-based assessment?.....	44
How will my competency be assessed?.....	45
Assessment agreement.....	46
Foundation skills checklist.....	47
Skills recognition.....	48
Topic 1: Identify job requirements.....	49
Topic 2: Clean carpet.....	50
Topic 3: Tidy work site	51
Topic 4: Complete cleaning task.....	52
Knowledge questions	53
Topic 1: Identify job requirements.....	54
Topic 2: Clean carpet.....	56
Topic 3: Tidy work site	58
Topic 4: Complete cleaning task.....	60
Topic 5: Specific knowledge evidence.....	62

Performance tasks	68
Third party evidence collection agreement	69
Topic 1: Identify job requirements	70
Topic 2: Clean carpet.....	72
Topic 3: Tidy work site	74
Topic 4: Complete cleaning task	76
Completion record	78
Unit mapping	79
Trainer/ assessor user instructions	84

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- » Identify job requirements
- » Clean carpet
- » Tidy work site
- » Complete cleaning task

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

Disclaimer

Information contained in this resource is drawn from sources believed to be reliable. The firm, its employees, agents and contractors do not warrant the correctness of the sources used and accept no responsibility to any person for any errors or omissions or for any loss or damage howsoever caused from the use of this resource.
