



**CATAPULT**

# CHCECD010

Provide support to people in career transition

## Table of Contents (Extract)

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**This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit CHCECD010.**

**For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:**

**<https://catapultlearning.com.au/product/CHCECD010/>**

# Trainer/assessor guide

## CHCECD010

### Provide support to people in career transition

#### Welcome to this unit of study

This unit describes the knowledge and skills required to work with clients in career transition to collaboratively implement and monitor a career action plan and to evaluate their satisfaction with the support services provided.

This unit applies to individuals working in career development or a career related field.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

# Contents

<b>About this trainer/assessor guide .....</b>	<b>4</b>
<b>Learning resource.....</b>	<b>5</b>
Topic 1: Support clients to implement career action plan .....	5
Confirming goals with clients based on current plans.....	5
Assessing client’s job or course search skills and barriers .....	9
Facilitating client access to services, training, and networking.....	11
Assisting clients prepare materials that highlight key skills .....	14
Supporting clients to present themselves effectively .....	19
Using communication skills to gain client commitment .....	22
Documenting plans with actions, timelines, and responsibilities.....	29
Check your understanding .....	31
Topic 2: Monitor progress.....	33
Reviewing and recording client progress towards objectives .....	33
Amending plans and strategies .....	37
Providing feedback to support progress towards goals.....	38
Client needs for additional career management skills .....	39
Check your understanding .....	41
Topic 3: Evaluate services provided .....	43
Seeking feedback and evaluating client satisfaction .....	43
Identifying issues and reporting strategies for improvement .....	47
Check your understanding .....	49
References.....	51
<b>Assessment workbook.....</b>	<b>53</b>
Unit information.....	55
What is competency-based assessment?.....	56
How will my competency be assessed?.....	57
Assessment agreement.....	58
Foundation skills checklist.....	59
<b>Skills recognition.....</b>	<b>60</b>
Topic 1: Support clients to implement career action plan .....	61
Topic 2: Monitor progress.....	62
Topic 3: Evaluate services provided .....	63
<b>Knowledge questions .....</b>	<b>64</b>
Topic 1: Support clients to implement career action plan .....	65
Topic 2: Monitor progress .....	72
Topic 3: Evaluate services provided .....	79
Topic 4: Specific knowledge evidence.....	81
<b>Performance tasks.....</b>	<b>88</b>
Third party evidence collection agreement .....	89
Topic 1: Support clients to implement career action plan .....	90
Topic 2: Monitor progress .....	92
Topic 3: Evaluate services provided .....	93

Completion record..... 94  
Unit mapping and assessment checklist ..... 95  
Trainer/ assessor user instructions..... 98

# About this trainer/assessor guide

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## Learning resource

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The learning resource is divided into the following topics:

- » Support clients to implement career action plan
- » Monitor progress
- » Evaluate services provided

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

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## Assessment workbook

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To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

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## Disclaimer

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