CATAPULT

CHCCSL003

Facilitate the counselling relationship and process

Table of Contents (Extract)

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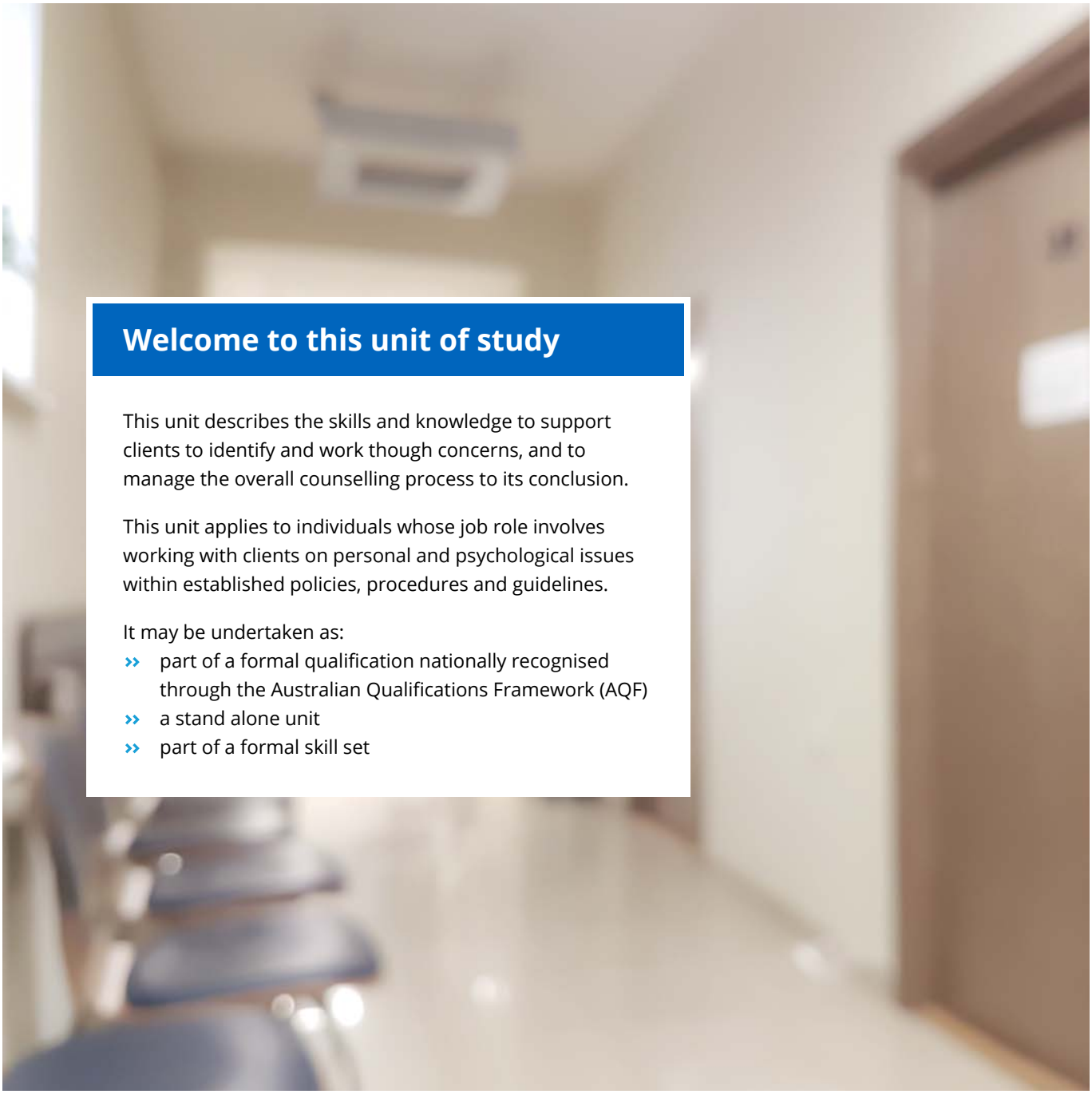
Trainer/assessor guide

CHCCSL003
Facilitate the counselling relationship and process



Welcome to this unit of study

This unit describes the skills and knowledge to support clients to identify and work though concerns, and to manage the overall counselling process to its conclusion.

This unit applies to individuals whose job role involves working with clients on personal and psychological issues within established policies, procedures and guidelines.

It may be undertaken as:

- part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- a stand alone unit
- part of a formal skill set

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Contents

About this trainer/assessor guide **4**

Learning resource **5**

Topic 1: Support clients to identify concerns 5

Following the client's story and staying with their perspective 5

Exploring the client's presenting and underlying issues 16

Dealing with situations requiring immediate action 18

Supporting clients to identify and prioritise their concerns 20

Recognising indicators of client issues requiring referral 25

Check your understanding 35

Topic 2: Support clients to work through concerns 37

Uncertainty and ambivalence of clients 37

Supporting clients to experience and process difficulties 42

Identifying and implementing interventions 45

Supporting client to identify and use strengths 47

Exploring client's feelings by reflecting, clarifying, and reviewing 49

Assisting clients be aware of and deal with underlying issues 52

Check your understanding 55

Topic 3: Monitor the counselling process 57

Monitoring and reviewing the counselling process with clients 57

Reviewing and comparing perceptions of the process 59

Facilitating change and ending the current counselling 61

Applying ethical codes of conduct in addressing dilemmas 63

Check your understanding 67

Topic 4: Bring the counselling process to an end 69

Enabling clients to identify when counselling is ending 69

Using boundaries of the relationship to assist ending process 72

Planning and structuring endings, and supporting autonomy 76

Unresolved issues and opportunities for further support 78

Completing documentation and reporting 80

Check your understanding 85

References 87

Assessment workbook **89**

Unit information 91

What is competency-based assessment? 92

How will my competency be assessed? 93

Assessment agreement 94

Foundation skills checklist 95

Skills recognition **96**

Topic 1: Support clients to identify concerns 97

Topic 2: Support clients to work through concerns 98

Topic 3: Monitor the counselling process 99

Topic 4: Bring the counselling process to an end 100

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Knowledge questions **101**
Topic 1: Support clients to identify concerns 103
Topic 2: Support clients to work through concerns 111
Topic 3: Monitor the counselling process 120
Topic 4: Bring the counselling process to an end 129
Topic 5: Specific knowledge evidence 138
Performance tasks **143**
Third party evidence collection agreement 144
Topic 1: Support clients to identify concerns 145
Topic 2: Support clients to work through concerns 146
Topic 3: Monitor the counselling process 148
Topic 4: Bring the counselling process to an end 150
Completion record **152**
Unit mapping and assessment checklist **153**
Trainer/ assessor user instructions **157**

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About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- Support clients to identify concerns
- Support clients to work through concerns
- Monitor the counselling process
- Bring the counselling process to an end

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- a set of true or false questions
- a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- information on competency-based assessment
- instructions on how you will be assessed
- assessment tools to assess your competence
- instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

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