

Contents

About this trainer/assessor guide	4
Learning resource.....	5
Topic 1: Operate within a community development framework	5
Operate in accordance with the vision and purpose of the community development work plan	5
Work with communities to achieve their priorities through enhancing skills, accessing support and working with others in the community who share concerns and issues	9
Check your understanding	11
Topic 2: Coordinate a community consultation process	13
Define and manage the scope of community consultation	13
Listen to individual stakeholder stories and distinguish between private and public issues	16
Determine stakeholder willingness to engage in public action and support engagement in a public process to bring about change	17
Respond to diverse viewpoints respectfully.....	18
Provide referrals to address concerns raised beyond the scope of the public process according to organisational policies and procedures.....	19
Ensure all work reflects and meets duty of care responsibilities	21
Check your understanding	23
Topic 3: Work with groups to achieve community development outcomes	25
Research and analyse community priorities	25
Identify and document shared community priorities within the public group processes	28
Plan strategies in collaboration with the community to ensure priorities are addressed	30
Document structures and resources available to community to maximise outcomes for stakeholders ..	32
Provide information to groups and individuals to ensure they are fully informed about issues and opportunities.....	34
Advocate and lobby for community-based outcomes.....	36
Manage and facilitate discussions and engagement processes.....	38
Review and modify own work practice within a community development framework	40
Check your understanding	43
Topic 4: Additional learning	45
Sustainability	45
Social, political and economic contexts	47
Structural disadvantage	48
Social justice and human rights	50
References.....	51
Assessment workbook	53
Unit information.....	55
What is competency-based assessment?.....	56
How will my competency be assessed?.....	57
Assessment agreement.....	58

Skills recognition	59
Topic 1: Operate within a community development framework.....	60
Topic 2: Coordinate a community consultation process	61
Topic 3: Work with groups to achieve community development outcomes.....	62
Knowledge questions	63
Topic 1: Operate within a community development framework.....	64
Topic 2: Coordinate a community consultation process	69
Topic 3: Work with groups to achieve community development outcomes.....	77
Topic 4: Specific knowledge questions	92
Project	102
Completion record	108
Unit mapping	109
Trainer/assessor instructions and requirements	112
Practical assessment	Separate document