CATAPULT

BSBSUS411

Implement and monitor environmentally sustainable work practices

Table of Contents (Extract)

NOTE: This is a sample only. This cover page is not included in Catapult Smallprint's printed books.

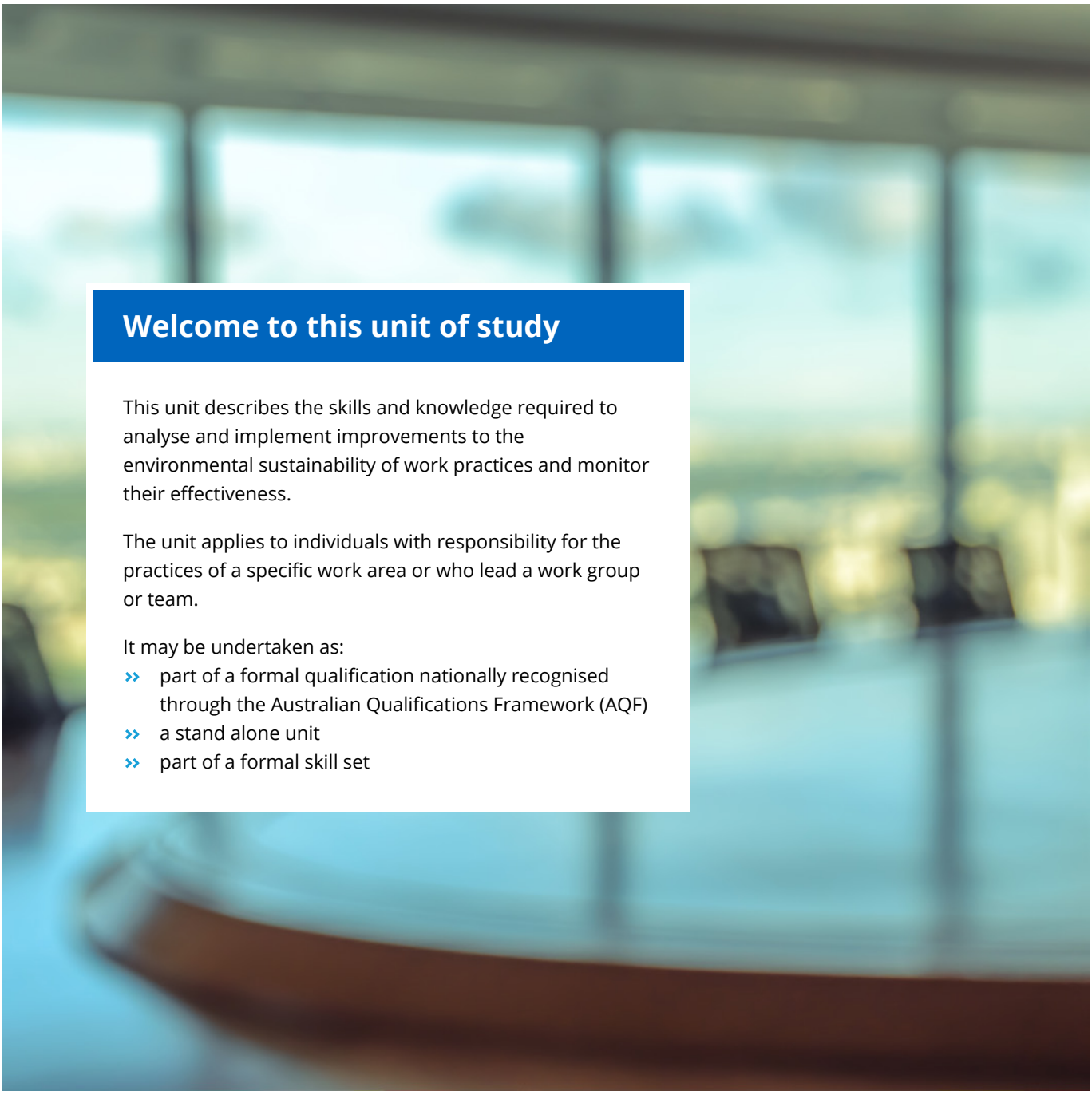
This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit BSBSUS411.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

https://catapultlearning.com.au/product/BSBSUS411/

© Catapult Smallprint Pty Ltd

Trainer/assessor guide
BSBSUS411
Implement and monitor environmentally sustainable work practices



Welcome to this unit of study

This unit describes the skills and knowledge required to analyse and implement improvements to the environmental sustainability of work practices and monitor their effectiveness.

The unit applies to individuals with responsibility for the practices of a specific work area or who lead a work group or team.

It may be undertaken as:

- part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- a stand alone unit
- part of a formal skill set

© smallprint owns all copyright on its products as detailed in the Copyright Act 1968.
It does not issue licenses for reproduction of this material.

Contents

About this trainer/assessor guide **4**

Learning resource **5**

Topic 1: Establish sustainable work contexts 5

Assess compliance with environmental legislation, regulations and standards 5

Collect data on environmental efficiency 8

Identify improvements relevant to environmental efficiencies and purchasing strategies 10

Consult stakeholders and external data sources on best practice 14

Develop efficiency targets and monitoring methods 17

Check your understanding 21

Topic 2: Implement sustainable work practices 23

Identify and source tools to set efficiency targets 23

Integrate efficiency targets with operational activities 27

Support team members to identify improved resource efficiencies 28

Seek and act on feedback from stakeholders on implementation 30

Check your understanding 33

Topic 3: Monitor performance of sustainable work practices 35

Monitor and assess sustainability outcomes 35

Communicate outcomes to key personnel and stakeholders 38

Adapt targets, tools and improvement plans 40

Promote successful strategies when developing new efficiency targets 41

Check your understanding 43

References 45

Assessment workbook **47**

Unit information 49

What is competency-based assessment? 50

How will my competency be assessed? 51

Assessment agreement 52

Foundation skills checklist 53

Skills recognition **54**

Topic 1: Establish sustainable work contexts 55

Topic 2: Implement sustainable work practices 56

Topic 3: Monitor performance of sustainable work practices 57

Knowledge questions **58**

Topic 1: Establish sustainable work contexts 59

Topic 2: Implement sustainable work practices 68

Topic 3: Monitor performance of sustainable work practices 74

Performance tasks **78**

Third party evidence collection agreement 79

Topic 1: Establish sustainable work contexts 80

Topic 2: Implement sustainable work practices 82

Topic 3: Monitor performance of sustainable work practices 84

© smallprint V5 Feb 2021

Completion record **86**
Unit mapping **87**
Trainer/ assessor user instructions **90**

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- Establish sustainable work contexts
- Implement sustainable work practices
- Monitor performance of sustainable work practices

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- a set of true or false questions
- a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- information on competency-based assessment
- instructions on how you will be assessed
- assessment tools to assess your competence
- instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

Disclaimer

Information contained in this resource is drawn from sources believed to be reliable. The firm, its employees, agents and contractors do not warrant the correctness of the sources used and accept no responsibility to any person for any errors or omissions or for any loss or damage howsoever caused from the use of this resource.