



CATAPULT

BSBLED401

Develop teams and individuals

Table of Contents (Extract)

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This Table of Contents extract is taken from Catapult Smallprint's full hardcopy Trainer/Assessor Guide for the unit BSBLED401.

For more information, including using our enhanced online version of this unit in Catapult LMS, or to purchase the Learner or Trainer printed books, please see this unit on our website by clicking this link:

<https://catapultlearning.com.au/product/BSBLED401/>

Trainer/assessor guide

BSBLED401

Develop teams and individuals

Welcome to this unit of study

This unit describes the skills and knowledge required to determine individual and team development needs and to facilitate the development of the workgroup.

It applies to individuals with a broad knowledge of learning and development who apply their skills in addressing development needs to meet team objectives. They may have responsibility to provide guidance or to delegate aspects of tasks to others.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

Contents

About this trainer/assessor guide	4
Learning resource.....	5
Topic 1: Determine development needs	5
Learning and development needs.....	5
Learning plans.....	9
Self evaluate performance	13
Collecting feedback on performance	16
Check your understanding	19
Topic 2: Develop individuals and teams.....	21
Knowledge and skill requirements	21
Learning goals	26
Workplace learning opportunities.....	37
Development opportunities	41
Resources and time lines.....	47
Check your understanding	49
Topic 3: Monitor and evaluate workplace learning.....	51
Feedback.....	51
Effectiveness of development programs	55
Modifications to learning plans.....	59
Document and maintain records and reports	60
Check your understanding	63
References.....	65
Assessment workbook.....	67
Unit information.....	69
What is competency-based assessment?.....	70
How will my competency be assessed?.....	71
Assessment agreement.....	72
Foundation skills checklist.....	73
Skills recognition.....	74
Topic 1: Determine development needs	75
Topic 2: Develop individuals and teams.....	76
Topic 3: Monitor and evaluate workplace learning.....	77
Knowledge questions	78
Topic 1: Determine development needs	79
Topic 2: Develop individuals and teams.....	84
Topic 3: Monitor and evaluate workplace learning.....	94
Performance tasks.....	99
Third party evidence collection agreement	100
Topic 1: Determine development needs	101
Topic 2: Develop individuals and teams.....	104
Topic 3: Monitor and evaluate workplace learning.....	108

Completion record..... 110
Unit mapping..... 111
Trainer/ assessor user instructions..... 113

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- » Determine development needs
- » Develop individuals and teams
- » Monitor and evaluate workplace learning

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

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