



CATAPULT

BSBAUD516

Develop and monitor processes for the management of breaches in compliance req...

Table of Contents (Extract)

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<https://catapultlearning.com.au/product/BSBAUD516/>

Trainer/assessor guide

BSBAUD516

Develop and monitor processes for the management of breaches in compliance requirements

Welcome to this unit of study

This unit describes the skills and knowledge required to develop and monitor the processes for managing identified breaches in the fulfilment of compliance requirements within an organisation.

This unit applies to individuals who are responsible for evaluating and reporting on the operation and effectiveness of an organisation's compliance management system.

It may be undertaken as:

- » part of a formal qualification nationally recognised through the Australian Qualifications Framework (AQF)
- » a stand alone unit
- » part of a formal skill set

About this trainer/assessor guide	4
Learning resource.....	5
Topic 1: Develop processes for responding to breaches	5
Compliance requirements	5
Compliance procedures.....	11
Check your understanding	15
Topic 2: Monitor adherence to compliance requirements	17
Identifying breaches in compliance requirements	17
Evaluating potential breaches.....	20
Discussing findings with stakeholders	23
Check your understanding	25
Topic 3: Manage the identification and rectification of breaches in compliance	27
Assigning stakeholders to manage compliance breaches.....	27
Informing senior stakeholders of compliance breaches	29
Check your understanding	31
Topic 4: Communicate with relevant stakeholders during breach management.....	33
Communicating breaches and rectification actions	33
Stakeholder advice on breach management	35
Check your understanding	39
Topic 5: Evaluate the response to and rectification of breaches	41
Monitoring the management of compliance breaches	41
Notifying stakeholders about the rectification of breaches	44
Identifying issues in breach rectification	45
Refer reports of recurring breaches to stakeholders.....	47
Check your understanding	49
Topic 6: Document and distribute breach management activities and outcomes	51
Document and report compliance breaches	51
Maintaining records of compliance breaches	53
Record the action taken to rectify compliance breaches	54
Distribute breach management reports to stakeholders.....	55
Check your understanding	57
Topic 7: Additional learning	59
Compliance management systems	59
References.....	62
Assessment workbook	63
Unit information	65
What is competency-based assessment?	66
How will my competency be assessed?	67
Assessment agreement	68
Foundation skills checklist.....	69

Skills recognition.....	70
Topic 1: Develop processes for responding to breaches	71
Topic 2: Monitor adherence to compliance requirements	72
Topic 3: Manage the identification and rectification of breaches in compliance	73
Topic 4: Communicate with relevant stakeholders during breach management.....	74
Topic 5: Evaluate the response to and rectification of breaches	75
Topic 6: Document and distribute breach management activities and outcomes	76
Knowledge questions	77
Topic 1: Develop processes for responding to breaches	78
Topic 2: Monitor adherence to compliance requirements	82
Topic 3: Manage the identification and rectification of breaches in compliance	88
Topic 4: Communicate with relevant stakeholders during breach management.....	90
Topic 5: Evaluate the response to and rectification of breaches	92
Topic 6: Document and distribute breach management activities and outcomes	99
Topic 7: Specific knowledge evidence.....	104
Performance tasks.....	105
Third party evidence collection agreement	106
Topic 1: Develop processes for responding to breaches	108
Topic 2: Monitor adherence to compliance requirements	110
Topic 3: Manage the identification and rectification of breaches in compliance	112
Topic 4: Communicate with relevant stakeholders during breach management.....	114
Topic 5: Evaluate the response to and rectification of breaches	116
Topic 6: Document and distribute breach management activities and outcomes	118
Completion record.....	120
Unit mapping.....	121
Trainer/ assessor user instructions.....	124

About this trainer/assessor guide

Learning resource

The learning resource is divided into the following topics:

- » Develop processes for responding to breaches
- » Monitor adherence to compliance requirements
- » Manage the identification and rectification of breaches in compliance
- » Communicate with relevant stakeholders during breach management
- » Evaluate the response to and rectification of breaches
- » Document and distribute breach management activities and outcomes
- » Additional learning

Each topic provides information to help you gain the skills and knowledge required to perform the work tasks to which they refer. Read the information and practise the skills described. You should also take the opportunity to undertake additional independent research. Your trainer/assessor may also provide supplementary information including interpretation of the contents of this resource.

At the end of each topic is:

- » a set of true or false questions
- » a set of multiple choice questions

These questions provide an opportunity to check your understanding and progress. They are self-marking and do not form part of the assessment for the unit.

Assessment workbook

To have this unit recognised as a formal qualification you need to have your skills and knowledge assessed. The assessment workbook provides:

- » information on competency-based assessment
- » instructions on how you will be assessed
- » assessment tools to assess your competence
- » instructions on how to complete the assessment tasks within each assessment tool

To be assessed as competent you need to provide evidence that you have the skills and knowledge to undertake the requirements of this unit. This assessment of competency is made by a qualified trainer/assessor from a registered training organisation. You must complete all the assessments as directed by your trainer/assessor to the required standard. It is not necessary to work through the guide in the order in which it is written. However this is at the discretion of your trainer/assessor.

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