

Unit mapping

KQ: Knowledge questions

PA: Practical assessment – Task (T), Workplace Skills (WS)

KQ

PA

Elements and performance criteria

E 1 Prepare for visit

PC 1.1	Contact care recipient to agree time of visit	Q 1.1	T 3a
PC 1.2	Review the person's record to clarify purpose of visit and history of the person in relation to unexpected issues and needs	Q 1.2 Q1.3	T 1
PC 1.3	Prepare equipment, resources and documents required for the purpose of the visit and contingencies	Q 1.4	T 2b T 2c T 2d
PC 1.4	Allow time in schedule for contingencies	Q 1.6	T 2a
PC 1.5	Check that the person is expecting and prepared for a visit at the agreed time	Q 1.7	T 4c
PC 1.6	Assess factors related to security of the place of residence and check that entry to the place is ensured	Q 1.8	T 3c
PC 1.7	Ensure co-workers are aware of intended time and place of visit and mobile contact details	Q 1.9	T 9a-c

E 2 Undertake visit

PC 2.1	Communicate with the person to provide information, clarify purpose of visit and confirm the person's consent	Q 2.1 Q 2.2	T 3b T 4a T 4b
PC 2.2	Obtain entry to the place of residence, check for hazards to own and others' health and safety and implement controls to manage risk	Q 2.7	T 5a-c
PC 2.3	Take precautions to control infection according to the level of risk present	Q 2.8	T 5b
PC 2.4	Demonstrate respect and sensitivity toward the person and the place of residence	Q 2.9	T 5d
PC 2.5	Follow appropriate risk management practices when delivering services in an unfamiliar environment	Q2.10	T 5c

E 3 Establish relationship in the place of residence

PC 3.1	Provide opportunity for the person to identify and express any issues or concerns in relation to the visit and associated matters	Q 3.1	T 6a T 6b T 6c
PC 3.2	Engage appropriately with others in the place of residence in accordance with organisational policies and procedures and work health and safety standards	Q 3.2	T 3d
PC 3.3	Deal with ethical dilemmas and behaviours of concern in accordance with organisational policies and procedures	Q 3.3 Q 3.4 Q 3.5	T 7a T 7b
PC 3.4	Deal with difficult or challenging situations according to organisational policies and procedures	Q 3.6	T 7c
PC 3.5	Identify any health issues or areas of concern that might place the person or others at risk	Q 3.8	T 5e

E 4 Follow up visit

PC 4.1	Document all aspects of the visit in line with organisational policies and procedures	Q 4.1	T 8
PC 4.2	Promptly refer any health issues and areas of concern relating to the person to supervisor	Q 4.2	T 8b
PC 4.3	Comply with statutory and organisational reporting requirements	Q 4.3 Q 4.4	T 10a T 10b
PC 4.4	Ensure any arrangements for follow up visits are recorded and implemented	Q 4.6	T 9a T 9b

Knowledge evidence			
KE 1	Issues relevant to visiting a client residence	Q 1.5	
KE 2	Different types of residences	Q 2.3	
KE 3	Organisational policies and procedures relating to:		
	3.1 dealing with difficult or challenging situations	Q 3.6	T 7c
	3.2 dealing with ethical dilemmas and behaviours of concern	Q 3.3 Q 3.4 Q 3.5	T 7a T 7b
	3.3 infection control	Q 2.8	T 5
	3.4 reporting issues observed during visits	Q 4.4	
	3.5 working in unfamiliar and unpredictable environments	Q 2.11	
	3.6 working alone	Q 1.10	
	3.7 working in home environments	Q 2.4	
	3.8 duress	Q 3.7	
KE 4	Basic home fire safety and applicable state or territory smoke alarm legislation	Q 2.6	
KE 5	Work health and safety (WHS) standards	Q 2.5	
KE 6	Legal and ethical requirements and how these are applied in an organisation and individual practice:		
	6.1 duty of care	Q 5.1	
	6.2 dignity of risk	Q 5.2	
	6.3 human rights	Q 5.3	
	6.4 discrimination	Q 5.4	
	6.5 mandatory reporting	Q 4.3	T 10a T 10b
	6.6 practice standards	Q 5.5	
	6.7 privacy, confidentiality and disclosure	Q 4.5	
	6.8 work role boundaries, responsibilities and limitations	Q 5.6	
	6.9 work as part of a multidisciplinary team	Q 5.7	

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Performance evidence

PE 1	Schedule, prepare for and undertake visits to five different people in their place of residence	T 1-10
PE 2	Identify hazards or risks present during the above visits and respond according to organisational policies and procedures and work health and safety (WHS) standards	T 3c T 5a T 5b T 5e
PE 3	Document all aspects, make referrals and complete reports for each of the above visits according to the person's needs and organisational policies and procedures	T 8a T 8b T 10a T 10b